

1. Useful English Presentation Phrases

Q: What phrases can I use to emphasize the main points in my presentation?

A: Consider using the phrases below:

Phrase 1: “Let me draw your attention to the fact that...”

Phrase 2: “Let me remind you once ...”

Phrase 3: “...plays a significant role in...”

Emphasizing the main points...

is an effective way to focus your audience’s attention to what is important in your presentation. It adds structure and power to your message.

2. Q&As in SUPPORT DESK sessions

Q: Do you recommend using a laser pointer when giving a presentation?

A: Try to follow this general rule: If you can reach the projector image on the wall, it is advisable to **use your hands** to direct your audience’s attention. Laser pointers can be used when it is impossible to reach the projected slide.

Why avoid laser pointers? Presenters who insist on circling around and around the items on the screen and move the pointer all over the slide think they are focusing the audience’s attention, but in fact, they may cause everyone’s head and eyes to spin and get distracted. Some speakers even forget they have the laser turned on and move their hand while dangerously pointing the laser beam everywhere.



お問合せ先

言語文化研究科・外国語学部箕面事務室 マルチリンガル・エキスパート養成プログラム (MLE)

〒562-8558 箕面市粟生間谷東 8-1-1

Email: multilingual@lang.osaka-u.ac.jp URL: <http://www.mle.osaka-u.ac.jp/>

