

ACADEMIC ENGLISH SUPPORT DESK NEWSLETTER

Osaka University - Multilingual Expert Program



WRITING ACADEMIC PAPERS FOR SUCCESS!

When going through the process of writing an academic paper in a second language, there are some points to keep in mind regarding word choices and how to present certain aspects of the paper. Here are some ideas to consider when polishing your work:

Numbers

Large numbers can either be written in numerical or word form depending on the context, however, most writers tend to use the numerical (5,000 vs five-thousand). If you are writing a number above nine, write it in numerical form.

Word choice is important

Sometimes, the 'high-level' word isn't the correct one. There is an abundance of vocabulary out there to choose from, so when deciding what to use, it helps to read it back to yourself or ask someone else to do so to check for words that might sound awkward. (e.g. "merit" should be replaced with "advantage" or "benefit" in certain contexts).

Get it checked!

When in doubt, it's best to get your paper draft (and cover letter) checked by a professional. Luckily for you, the Academic English Support Desk is the place to do just this! Send us your paper (to the email address to the right) and we'll help you improve your writing and produce first-class academic papers in English!



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